



Change Order

Change Order Number: _____

Date: _____

Owner Name: _____

Owner Phone Number: _____

Owner Address:

Contractor Name: _____

Contractor Phone Number: _____

Contractor Address:

Existing Contract Date: _____

Project Name and Address:

DESCRIPTION OF WORK CHANGE(S):

The above changes shall be performed under the same terms and conditions in the original [Agreement Between Owner and Contractor](#) unless otherwise stated.

Original Contract Amount:	\$ _____
Total Increase/Decrease from Previous Change Order(s):	\$ _____
Total Amount for This Change Order:	\$ _____

New Contract Amount including This Change Order: \$ _____

Time required to complete the project shall be increased/decreased by _____ calender days due to this change order and the date of completion shall be changed to _____.

Owner Signature: _____

Date: _____

Contractor Signature: _____

Date: _____

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